

December 9, 2008

Re: **Cleo H. Everhart Award**

Dear NCAOHN Officer or Chapter President:

The North Carolina Association of Occupational Health Nurses will honor a member of the association who has demonstrated outstanding services to the field of occupational health nursing. The recipient will be recognized for his/her contributions and receive recognition during the NCAOHN Spring Conference at the Grove Park Inn, March 18 – 20, 2009.

The 2009 eligibility requirements for the **Cleo H. Everhart Award** address the exemplary performance of an OHN focusing on direct clinical nursing care and employee services and programs. Nominees will be rated on a specified point evaluation scale related to these criteria. Each chapter knows a nurse deserving of this honor. Please, without delay, nominate a member of your association qualifying for this distinction.

The Cleo H. Everhart Award **Nomination Form and Criteria for Nomination** are only sent to the local association chapter presidents and NCAOHN officers. They will also be sent to the NCAOHN website. Past winners can be found on the website as well. Therefore, please share these forms and this information with other association members so that these important nominations can be made.

Reproduce these forms as needed. Nominations must be Postmarked, E-mailed, or FAXed by **January 15, 2009**. Nominations dated after that will not be accepted. Please follow the official format attached and send **TYPED** documentation to the **2009 Cleo H. Everhart Award Assistant Chair:**

Carol Harris
627 Huntington Street
Elon, NC 27244
Telephone: 336-449-7113
Fax: 336-697-3019
Email: carol.harris@replacements.com

Respectfully submitted,

Sheila Higgins, RN, MPH, COHN-S

Sheila Higgins, Chair
NCAOHN Awards Committee

Enclosures: Everhart Award Nomination Form
Everhart Award Criteria and Contents